Internship Application

Addiction Education Society (AES)

Please fill out the application and submit via e-mail, online form, or print and mail it to:

One Franklin Parkway, Building 920, First Floor, San Mateo, CA 94403

For application submissions, questions and additional information, contact us at:

Maria S. : mserratos@addictioneducationsociety.org

Isaac B. : ibraunstein@addictioneducationsociety.org

Applicant's Name:	**Date:**
Address:	**E-mail:**
School Name: (Write the school's name you are currently attending, or you will attend next school year)	**Cell:**
Emergency Contact: (Write the name of the person we should contact in case of an emergency)	**Emergency contact Phone #**
Area of Interest: (Choose from section below, "organization department areas of interest")	

Organization Department Areas of Interest:

Youth Council	Special Events	Administrative Operations
Be part of the creative team that brings the most current research into all social media platforms. Bring life to the organization's social media. ➢ Media production for social media publication – Help the organization reach more students. ➢ Participate in brainstorming sessions. ➢ Participate in research sessions.	Help the organization prepare for the next fundraising event. Complete day-to-day tasks in preparation for the next annual golf tournament and other fundraising events. Assist with the following: ➢ Inventory ➢ Specialized tasks ➢ Packaging ➢ Other	Help the organization stay organized! Assist with day-to-day admin tasks, complete specialized projects and more. ➢ Office Assistance ➢ Specialized projects ➢ Special events ➢ Programs ➢ Other

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Internship Term:

Summer Only	During School Year	Seasonal	Other

Term Specifications
(Please specify the active months you would like to intern)

Please answer the following questions:

How did you learn about us?	
Are you a part of other student groups in your school/community?	
What are some things you would like to accomplish?	
What are some skills you would like to learn and/or improve?	
How can the organization help you to reach your goals?	
What days of the week are you available?	
How many hours per day are you available?	

Monday	Tuesday	Wednesday	Thursday	Friday
AM	AM	AM	AM	AM
PM	PM	PM	PM	PM

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